

Auburn CityFest 2012

An Auburn Parks & Recreation Event

Saturday, April 28, 2012 • 9 a.m. - 4 p.m. • Kiesel Park

Non-Profit Vendor Information

The last Saturday in April brings music, fine arts, arts & crafts, food, children's activities and lots of fun and excitement to beautiful Kiesel Park, nestled in Auburn, Alabama. If you would like to participate in Auburn CityFest by promoting your non-profit organization, please read the following guidelines carefully and complete the second page of this application and **return by Monday March 12, 2012. All applications must be mailed or hand delivered to CityFest Headquarters.**

Please note Non-Profit vendors will be accepted on a first come, first serve basis. Limited space is available.

Non-Profit Vendor: Non-Profit Organization determined as by federal regulations.

- Please submit a 501-C3 Form for Non-Profit status verification.
- Please list on application all items to be sold during festival. If you need more space to list your items, please attach a separate sheet.
- No yard sale items will be permitted!!
- No weapons of any type may be sold!!
- We will not permit displays of a controversial nature or knock-offs of branded products.
- Non-Profit Vendors will not be permitted to sell food in the Non-Profit section. You must fill out a Food Vendor application if you would like to sell food.

General Information

1. Each space measures 12' x 12'. Assignments will be made by Auburn CityFest Staff on a first come, first serve basis. Booth spaces may be requested by location but are not guaranteed.
2. Vendors must provide all materials for the booth space, including tables, chairs, equipment, tents, and signage. (Tents are strongly encouraged!) **Labor is not provided for booth set-up.**
3. No amplified sound is allowed. No generators will be permitted.
4. No electricity is available for Non-Profit Vendors.
5. Application Deadline is **Monday, March 12, 2012.**
6. Acceptance/Rejection letters will be e-mailed upon receipt of application. Confirmation packets, which will include space assignments, additional information and parking instructions, **will be e-mailed the week of April 9, 2012.**

Auburn CityFest will be held Rain or Shine! Please plan accordingly!

*** Please note vendor set-up may be delayed due to inclement weather conditions. If there is bad weather, you will be notified of any changes upon arrival to the park, or you may call (334) 501-2929. CityFest will not be rescheduled for another date.**

Festival Schedule

Friday, April 27, 2012

Vendors may set up on Friday, April 27, 2012 from Noon - 6 p.m. ABSOLUTELY no one will be allowed to set up prior to Noon. Overnight security will be provided; however, **we will assume no responsibility for theft or damage.**

Saturday, April 28, 2012

Vendors may also set up on Saturday, April 28, 2012, beginning at 6 a.m. No one will be allowed to enter the park prior to 6 a.m. on Saturday. Set up must be complete by 8:30 a.m. and all vehicles must be moved to the parking area. If you are late, you will not be allowed in the park and there will be no refunds. Break down must not begin until 4 p.m. This will be strictly enforced.

For more information, please visit our web site at www.auburncityfest.com

